

INTERSTATE COMMISSION FOR
ADULT OFFENDER SUPERVISION

03-2009 - STATE COUNCIL POLICY

POLICY NUMBER	ISSUED	REVISED
03-2009	April 23, 2009	December 9, 2020

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I. Authority

Article IV, of the model compact language, provides for the appointment of a State Council for the implementation, administration, and advocacy of the Compact. This policy ensures compliance with the Statute or Code requirements that each member State maintains a State Council.

II. Applicability

This policy applies to signatory states to the Interstate Commission for Adult Offender Supervision and Commissioners appointed to represent those states on the National Commission.

III. Policy

A. State Council

1. The appointment of the State Council is governed by Article IV of the model compact language:

   “Each member state shall create a State Council for Interstate Adult Offender Supervision which shall be responsible for the appointment of the commissioner who shall serve on the Interstate Commission from that state. Each state council shall appoint as its commissioner the Compact Administrator from that state to serve on the Interstate Commission in such capacity under or 6 pursuant to applicable law of the member state. While each member state may determine the membership of its own state council, its membership must include at least one representative from the legislative, judicial, and executive branches of government, victims’ groups and compact administrators. Each compacting state retains the right to determine the qualifications of the Compact Administrator who shall be appointed by the state council or by the Governor in consultation with the Legislature and the Judiciary. In addition to appointment of its commissioner to the National Interstate Commission, each state council shall exercise oversight and advocacy concerning its participation in Interstate Commission activities and other duties as may be determined by each member state including but not limited to, development of policy concerning operations and procedures of the compact within that state.”

2. Newly appointed Commissioners shall be given one year from their appointment date to reorganize their State Council, if one has not already been established.
3. If a member State has not established their State Council within one year, the Executive Director may refer the matter to the Compliance Committee for further action

B. Reporting

1. By December 31 of each year, member states shall submit the following information regarding their State Council to the National Office via the online reporting tool:
    1. State Council Membership Roster;
    2. Identify the group each member represents, (eg. executive branch, judicial branch, legislative branch, victims' representative);
    3. Dates the State Council met in the preceding year and meeting frequency;
    4. Summary of accomplishments, activities or meeting minutes for the previous year. (Optional)
2. If a member state has not submitted the above information by December 31 of each year, the Executive Director will send a written reminder to the Commissioner.
3. If a member State has not submitted the above information by February 28 of each year, the Executive Director shall refer the matter to the Compliance Committee for review and possible action.